

P O S I



Professional
Outsourcing
Solutions with
Integrity

Message



POSI is a firm that specializes in providing services to companies who are looking to outsource their business processes. Prior to establishing the firm, the Principals of POSI has had over 40 years of combined experience working at an accounting practice. Soon, it became evident that clients were asking for services that were outside of the scope of a CPA firm. In 2002, the principals, along with other individuals from diverse business backgrounds, started POSI with the goal of building a long-term relationship with clients; to act as an outside partner, to perform non-strategic business functions, allowing them to focus on the core business.

Ways of Assisting Clients

Your Solutions to Success

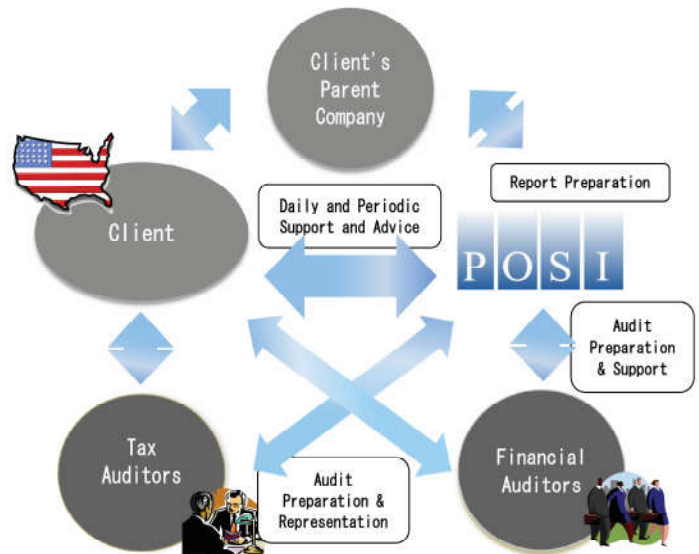
Small businesses must focus on generating revenue and rarely have the resources to afford the specialized and trained employees they need. Consequently, the qualities of the services they receive are sometimes inadequate.

There is a solution: **OUTSOURCING.**

Outsourcing has become one of today's most powerful management strategies.

By outsourcing the non-revenue generating aspect of your business to us, it will give you an enhanced level of service that will help your business compete in today's highly competitive marketplace. You can concentrate more time on the more profitable aspects of your company.

This capability allows you to really invest your energy and resources in the right places for the future of the company. Do what you do best and outsource the rest.



"Our vision is to inspire confidence in professionals so they can succeed in the US and Japan. Our mission is to provide timely and valuable services while taking ownership of our customers' needs. Our greatest reward is appreciation from our clients. At POSI, empathy is a priority, internally and externally, and this enables us to provide the best possible service for our clients. In anticipation of ongoing changes in technology and client needs, we are flexible and proactive, continually updating our service offerings as needed."

Services

* Forming a Corporation and Maintaining Compliance

POSI can offer advice on forming a corporation in the US or Mexico and on maintaining compliance in the future. After formation in either country, POSI can administer all business procedures, even allowing a company to operate successfully without employees or an office building of its own.

* Accounting Outsourcing

POSI can perform all accounting functions or share the burden. Our business analysis and subsequent recommendations by specialists, carried out by knowledgeable account managers, will not only improve efficiency but ensure a rapid response to new accounting standards. Reports to parent companies and responses to financial auditors can also be made more smoothly. We have successful case studies to show you, so please don't hesitate to ask.

* Payroll Processing

POSI can help with all payroll-related procedures, including payroll calculations, payment processing, payroll tax deductions, pay calculations for expatriates, time clock management, web payroll systems, and HR consulting. POSI can provide precise business services in Japanese, a service that can't be found at other payroll processing companies. Moving from your present payroll processor to POSI will lower your processing costs.

- Total Payroll Processing
- Gross-up Calculation
- Expatriate Payroll
- Timesheet Calculation
- 401(k) Administration
- Vacation/Sick Leave Tracking
- HR Consultation



* Taxation

POSI provides services related to all forms of taxation, including corporate income tax, personal income tax, inheritance tax, and sales tax. Our personnel make every effort to understand the client's situation, from gathering information for accurate tax filing to efficient and proper asset structuring, from tax procedures taken every day to long-term planning. We offer advice on and assist with business and market analyses and with issues related to transfer pricing. We have an excellent track record responding to audits by tax authorities.

* Financial Planning

POSI's qualified professionals advise on matters related to business succession, personal investments and savings plans, and inheritance issues, as well as setting up employee retirement accounts, such as 401(k) plans.



POSI Companies:

PROFESSIONAL OUTSOURCING SOLUTIONS, INC.
PAYROLL OUTSOURCING SOLUTIONS, INC.
POSI ACCOUNTANCY CORPORATION



Los Angeles Head Office



POSI comprises of three business entities. We provide our accounting services through Professional Outsourcing Solutions, Inc. and payroll services are delivered by Payroll Outsourcing Solutions, Inc. Tax returns and attestation services are handled through POSI Accountancy Corporation, a California-based CPA firm. These are legally independent business entities and do not share any liability with one another.

Offices:

• **Los Angeles**

970 W. 190th Street, Suite 920
Torrance, California 90502, USA
Tel: 1-310-243-1100

• **New York**

520 White Plains Rd., Suite 500
Tarrytown, NY 10591, USA
Tel: 1-646-861-0030
Manhattan New York Meeting Room
155 E. 44th St., Suite 1300
New York, NY 10017, USA
Tel: 1-646-861-1105

• **Cincinnati**

9425 Waterstone Blvd., Suite 140-146
Cincinnati, OH 45249, USA
Tel: 1-513-444-2136

• **Mexico City**

Presa de la Angostura No. 23 Piso 1
Colonia Irrigacion
C.P. 11500 Mexico, Ciudad de Mexico
Tel: +52-55-5250-5537

• **Tokyo**

T&G Hamamatsu-cho Bldg. 6th Fl.
2-12-10, Shiba-Daimon, Minato-ku
Tokyo 105-0012, Japan
Tel: +81-3-6435-6596

There are many benefits from outsourcing including improved performance, profitability, and shareholder value. More specifically, these benefits include:

◆ **Reduction of Employee Related Expenses and Issues**

The cost of hiring your own employee do not just comprise of salary, but other direct costs such as payroll taxes, workers compensation, medical insurance, retirement plans and other benefits. Additionally, there are other issues such as hiring the right person for the job, training, turnover, scheduling, and human resources.

◆ **Gained Access to Expertise in Multiple Fields**

By outsourcing, you have access to the expertise of seasoned professionals with years of experience in a variety of specialized functions. You have access to this talent for far less than the cost of hiring comparable employees.

◆ **Achieved Cost Efficiencies**

You can help eliminate unnecessary operating costs while reducing and bringing other administrative costs under better control.

◆ **Greater Internal Flexibility**

Management can focus on strategic issues and initiatives with more flexibility to assign staff and allocate resources to high-value projects.

◆ **Gained Access to Advanced Technology**

You can implement leading-edge enterprise systems to support the business processes, with lower capital investments and training costs.

◆ **An Increased Focus on Core Business**

Management is free to focus more time, energy, and resources into building the company's core business. POSI will assume responsibility for providing the day-to-day back-office operations.

Information:

Founded in: October 2002

Number of Employees: 65+ (As of June 2021)

Number of Client: 400 + (As of June 2021)

President: Mayet Alegria CEO: Yoshimasa Hotta, CPA

Contact: Naoya Kawasaki, VP Marketing

E-mail: nkawasaki@posiusa.com Tel: +1 (310) 436-2786